



Direct Deposit Authorization

Employee Information

Name	Employee Number
Social Security Number	

Bank Information

Bank Name:	Account Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings
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Routing/Transit Number:

These are the nine digits to the left of your account number on the bottom of your check (must begin with 0, 1, 2, or 3).

Account Number:

Amount to be Deposited: (select either percentage or dollar amount)

☐ Percentage. Please specify:

☐ Dollar amount. Please specify: \$

Bank Information

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☐ Percentage. Please specify:

☐ Dollar amount. Please specify: \$

Date to begin direct deposit:

Employee Signature

Date