



ENGINEERING DESIGN ACTION ITEM FORM

Date: _____

PROJECT:

Customer Name _____ Customer Part Number _____

Requestor: _____ Customer Work Order # (if applicable) _____

DETAIL DESCRIPTION OF ACTION ITEM: _____

REQUIRED CLOSURE DATE: _____

ACTION ITEM OWNER: _____ ORGANIZATION: _____

DESCRIPTION OF ACTION ITEM CLOSURE (ATTACHMENTS, ETC...) _____

