

**Perform Air International Inc.**  
**Administrative System Manual**  
**Section III**  
**Procedure III.52: Emergency Response Plan**

Revision	Revision Date	Revision Change
N/I	11/10/23	Initial Release/Re-Release

**1.0 Purpose:**

To ensure an orderly and consistent response to a variety of emergency situations involving Perform Air International Inc. or one of its customers.

**2.0 Scope:**

All policies and procedures designed to ensure purpose noted above.

**3.0 Responsibility:**

**3.1** The maintenance of this procedure is the responsibility of the Executive Management.

**3.2** Executive Management has the responsibilities for ensuring requirements of this procedure are effectively implemented, controlled, and reviewed.

**3.3** The Training Department is responsible for ensuring all personnel are trained on the policies and procedures set forth in this procedure.

**4.0 Definitions:**

**4.1** No Definitions Required

**5.0 Procedure:**

**5.1** Perform Air International Inc. Emergency Policy and Procedure

**5.1.1** Perform Air International Inc. has taken the necessary steps to respond to a variety of emergency situations in an orderly and efficient fashion.

**5.1.1.1** QSM.14 sets forth the repair station's emergency action plan policy.

**5.1.1.2** QSM.19 sets forth the repair station's disaster preparedness and recovery policy.

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**5.1.1.3** In case of a fire or other emergency on the grounds of Perform Air International, Inc. during normal business hours the evacuation procedure set forth in ASM III.11 will be implemented.

**5.2 Customer Continuity Policy**

**5.2.1** Perform Air International Inc.'s customer continuity policy in regards to an air carrier related disaster is found in QSM.26.

**5.2.2** This plan details the ways in which Perform Air International Inc.

**5.2.2.1** Will support our customers during or after a disaster,

**5.2.2.2** How media interaction is to be handled, and

**5.2.2.3** How interactions with the customer and regulatory agencies are to be handled.

**5.3 Business Continuity Plan**

**5.3.1** Should an emergency situation arise wherein Perform Air International Inc. would not have access to its facilities and data at the onset of the emergency condition, the Business Continuity Plan (BCP) would be implemented.

**5.3.2** The BCP is a multi-tiered approach to emergency recovery and is designed:

**5.3.2.1** To ensure the safety of employees.

**5.3.2.2** To mitigate the impact of the emergency on Perform Air International Inc.'s customers.

**5.3.2.3** To reduce confusion and misinformation by providing a clearly defined command and control structure for the duration of the emergency and recovery.

**6.0 Records:**

**6.1 BCP Roster**