

Perform Air International Inc.
Section VI - Attachments
Att.55.05 - Job Description

Revision	Revision Date	Revision Change
N/I	02/08/2010	Initial Release/Re-release
1	07/30/2012	Revised for consistency
2	12/03/2012	Revision to Experience and Training
3	07/01/2013	Revision of Immediate Supervisor title change to 'Lead Mechanic'
4	03/31/2017	Revision to Department Manager and Immediate Supervisor titles
5	01/31/2019	Revision to Grade Level, Department Manager and addition of Division Manager.
6	10/31/2021	Revision to Grade Level
7	09/26/2024	Revision to <i>Qualifications</i>

Position Title: Non-Certificated Mechanic

Grade Level: 49-3011-09

Exemption Status: Non-Exempt

Department: Maintenance

Division Manager: Director of Operations

Department Manager: Maintenance Manager

Immediate Supervisor: Maintenance Supervisor

Duties, Responsibilities and Authority:

This position reports directly to the Maintenance Supervisor and is responsible for ensuring the maintenance functions performed are per the technical data, documented, inspected, and tested as required. Work processes accomplished by the Non-Certificated Mechanic are reviewed by the Maintenance Supervisor or Certificated designee. This position performs work requiring a great degree of mechanical ability.

The Maintenance Manager or Maintenance Supervisor may assign additional responsibilities of this position at any time.

This position does not require travel.

Qualifications:

Education: *High School Completion plus one of the following Experience or Training Requirements fulfilled.*

Experience: *One year experience within an Operations, Quality or Maintenance Department.*

Training: *One-year in-house employment, and documented training records of at least 100 hours.*