

Perform Air International Inc.
Section VI - Attachments
Att.57.06 - Job Description

Revision	Revision Date	Revision Change
N/I	01/16/2025	Initial Release/Re-release

Position Title: Sales Representative

Grade Level: 41-4012-06

Exemption Status: Non-Exempt

Department: Sales

Division Manager: Executive Vice President Sales / Marketing

Department Manager: Executive Vice President Sales / Marketing

Immediate Supervisor: Executive Vice President of Sales / Marketing

Duties, Responsibilities and Authority:

This position has the authority and responsibility for meeting with and developing relationships with our customers. This interaction may take place at industry conferences or events, at a customer's facility, or at our facility. This position is responsible for assisting the sales department with RFQ's, customer reviews. This training may take place at industry conferences or events or may coincide with a visit to a customer facility. This position follows up with the Sales Department to ensure a timely response to customer requests, complaints, or comments.

Additional responsibilities of this position may be assigned at any time by the Executive Vice President of Sales/Marketing

This position requires travel and is at the discretion of the immediate supervisor.

Qualifications:

Education: High School completion plus **one** of the following Experience or Training requirements fulfilled

Experience: Entry Level Position

Training: Documented training records of at least 50 hours.