

Perform Air International Inc.
Section VI - Attachments
Att 65.02 - Job Description

Revision	Revision Date	Revision Change
N/I	02/08/2010	Initial Release/Re-release
1	02/28/2011	Revision to Immediate Supervisor
2	07/30/2012	Revised for consistency
3	02/28/2013	Revised Grade Level
4	03/31/2017	Revision to Department Manager and Immediate Supervisor titles
5	07/31/2017	Revision to Att number, Department, Department Manager
6	01/31/2019	Revision to Grade Level, Department Manager and addition of Division Manager.
7	10/31/2021	Revision to Grade Level, Department Manager, Immediate Supervisor & Duties, Responsibilities and Authority
8	07/07/2023	Revision to Division Manager
9	10/31/2023	Revision to Division Manager, Department Name
10	09/26/2024	Revision to Qualifications
11	01/16/2025	Revised Reporting Relationship
12	06/09/2025	Revised Reporting Relationship

Position Title: Machinist

Grade Level: 51-4041-03

Exemption Status: Non-Exempt

Department: Manufacturing/Machine shop

Division Manager: Executive Vice President of Engineering

Department Manager: *Director of Manufacturing/Machine Shop*

Immediate Supervisor: *Machine Shop Manager*

Duties, Responsibilities and Authority:

This position reports directly to the Machine Shop Supervisor and is responsible for ensuring the Machine Shop functions performed are per technical data, or requested specification, are adequately documented, and are inspected and tested, as required.

This position performs work requiring a greater degree of mechanical ability as well as a greater degree of understanding of precision tooling use, specifications, and an acute attention to detail.

The Machine Shop Manager or Supervisor may assign additional responsibilities of this position at any time. This position may require travel and is at the discretion of the immediate supervisor.

Qualifications:

Education: A&P License or Repairman or High school completion plus one of the Experience or Training requirements fulfilled:

Experience: Two years' experience within a Machine Shop or Machine Line Support Shop.

Training: Documented training records of at least 100 hours.