Perform Air International Inc.
Section VI - Attachments
Att.66.05 - Job Description

Revision	Revision Date	Revision Change
N/I	02/08/2010	Initial Release/Re-release
1	07/30/2012	Revised for consistency
2	07/01/2013	Revised for clarification of duties and training requirements.
3	03/31/2017	Revised Department Manager title
4	02/28/2018	Revised Immediate Supervisor
5	01/31/2019	Revision to Att. Number, Department, Department Manager and addition of Division Manager.
6	10/31/2021	Revision to Att. Number, Division & Department Manager and Immediate Supervisor
7	01/31/2022	Revision Department to Training
8	07/05/2024	Revised Division Manager and Department Manager
9	09/26/2024	Revision to Qualifications

Responsibility: Emergency Responder

Grade Level: None

Exemption Status: Exempt and Non-Exempt

Department: Training

Division Manager: Director of Training

Department Manager: *Senior Training Manager*

Immediate Supervisor: Training Manager

Duties, Responsibilities and Authority:

Emergency Responder is a voluntary responsibility.

An Emergency Responder must have CPR and Basic First Aid Certification and serve as a first line of response at Perform Air International Inc. in emergency situations. In an evacuation situation, the Emergency Responder assists in the evacuation of all individuals.

Emergency Responders must have the ability to use good judgement and remain calm in high-stress situations, use appropriate infectious disease control procedures and assess safety on the scene. The

Emergency Responder must have the ability to communicate effectively in a group or individual setting.

Emergency Responders will offer support and tend to individuals requiring emergency assistance until professional medical assistance arrives.

Emergency Responders are required to always carry proof of certification.

Qualifications:

Education: *CPR and Basic First Aid Certification*

Experience: *N/A*

Training: *Training records demonstrating CPR and Basic First Aid course certification. (Must be re-certified as required)*