

Perform Air International Inc.
Section VI - Attachments
Att.66.07 - Job Description

| Revision | Revision Date | Revision Change |
|----------|---------------|---|
| N/I | 06/30/2018 | Initial Release/Re-release |
| 1 | 01/31/2019 | Revision to Grade Level, Department, Department Manager, Immediate Supervisor and addition of Division Manager. |
| 2 | 10/31/2021 | Revision to Grade Level |
| 3 | 01/31/2022 | Revision to Grade Level, Division Manager |
| 4 | 07/05/2024 | Revision to Division Manager, Department Manager |
| 5 | 09/26/2024 | Revision to <i>Qualifications</i> |

Position Title: Technical Training Supervisor

Grade Level: 43-1011-11

Exemption Status: Exempt

Department: Training

Division Manager: Director of Training

Department Manager: Senior Training Manager

Immediate Supervisor: Training Manager

Duties, Responsibilities and Authority:

This position has the responsibility for initial training of all newly employed maintenance technicians on the maintenance processes. This will include assessing technician's skill levels and conducting the initial training needs assessment, conducting the classroom and hands on training required, and providing a turnover to the Maintenance Supervisor.

This position may also be responsible for recurrent, remedial, and/or newly assigned training to individual maintenance technicians as needed.

This position will work with the Training Department to develop new training material as it relates to maintenance functions or other areas as required.

This position may also assist in interviews of potential maintenance technicians.

The Training Manager may assign additional duties at any time. Directive to provide remedial training to maintenance technicians may come from the Director of Operations, if needed.

This position may require travel and is at the discretion of the immediate supervisor.

Qualifications:

Education: *A&P or Repairman or High School completion plus one of the following requirements fulfilled.*

Experience: *Five years' experience within an Operations, Quality or Maintenance Function*

Training: *Two years in house employment plus Documented training records of at least 100 hours.*