

**Perform Air International Inc.**  
**Section VI - Attachments**  
**Att.67.10 – Job Description**

Revision	Revision Date	Revision Change
N/I	07/07/2023	Initial Release/Re-release
1	01/16/2025	<i>Revised Reporting Relationship</i>

**Position Title:** Engineering Manager

**Grade Level:** 17-2011-19

**Exemption Status:** Exempt

**Department:** Engineering

**Division Manager:** *Executive Vice President of Engineering*

**Department Manager:** *Executive Vice President of Engineering*

**Immediate Supervisor:** *Executive Vice President of Engineering*

**Duties, Responsibilities and Authority:**

The Engineering Manager has the authority and responsibility for the design and development of approved repairs, PMA parts and tooling. This position assumes the responsibility and has the authority for the overall training and development of the engineering and machine shop employees. And is responsible for all test stand and tooling maintenance.

This position is responsible for ensuring adequate equipment and materials are available for proper operation of the engineering department. The Engineering Manager will assist with internal and external audits as required. This position will also be an integral part of ensuring Perform Air International Inc. meets and maintains regulatory compliance in accordance with the aviation industry, customer requirements, employee needs, and organization requirements, such as ISO, C.A.S.E, and AS standards as they relate to Engineering Department functions.

The President and/or *Executive Vice President of Engineering* may assign any additional duties as needed.

**Qualifications:**

**Education:** Education: BS, BA, AA Degree or High School completion plus the following Experience or Training requirements fulfilled.

**Experience:** One-year Management experience with an Operations, Maintenance or Engineering Department.

**Training:** One-year in-house employment and training records with management of at least 50 hours in the Operations / Maintenance or Engineering Department.