

Perform Air International Inc.
Section VI - Attachments
Att 69.08 Job Description

Revision	Revision Date	Revision Change
N/I	11/21/2011	Initial Release/Re-release
1	07/30/2012	Revised for consistency
2	02/07/2014	Revision to Department Manager and Immediate Supervisor
3	07/31/2017	Add Division, Revise Department, Department Manager, Immediate Supervisor, and Training.
4	06/30/2018	Changed department number from 59 to 69
5	01/31/2019	Revision to Grade Level, Department Manager and Immediate Supervisor title and addition of Division Manager.
6	10/31/2021	Revision to Grade Level
7	12/29/2022	Revision to Division Manager, Department Manager, Immediate Supervisor, and Qualifications
8	12/29/2023	Revision to Division Manager
9	09/26/2024	Revision to Qualifications
10	01/16/2025	Revision to Reporting Relationship

Position Title: Software Development Intern I
Grade Level: 15-1256-05
Exemption Status: Non-Exempt
Division: Information Systems & Technology
Department: Software Development
Division Manager: *Executive Vice President Information Systems*
Department Manager: Software Development Manager
Immediate Supervisor: Software Development Manager

Duties, Responsibilities and Authority:

The Software Development Intern assists in the design and implementation of new software solutions to meet existing and emerging business needs. The Software Development Intern also assists in research and development of bug fixes for existing software applications. The Software Development Intern must be able to take direction as well as show initiative in future project design and development.

The Software Developer Intern must be willing to develop an understanding of relational database design and have strong analytical and problem-solving abilities. The Software Development Intern must be willing to develop an understanding of standard and web interface design and implementation. This position must have excellent oral and written communication skills for frequent interaction with colleagues, customers and other project stakeholders.

This position may be responsible for other duties as assigned by management. This position may be part-time or full-time at the discretion of management.

Qualifications:

Education: Attending a four-year college degree program in Computer Science, or similar.

Experience: Internship no experience required

Training: Documented training records of at least 100 hours.