

Perform Air International Inc.
Section VI - Attachments
Att 69.14 Job Description

Revision	Revision Date	Revision Change
N/I	07/31/2017	Initial Release
1	06/30/2018	Changed department number from 59 to 69
2	01/31/2019	Revision to Position Title, Grade Level, Department Manager and Immediate Supervisor titles and addition of Division Manager.
3	10/31/2021	Revision to Grade Level
4	12/29/2022	Revision to Title, Division Manager, Department Manager, Immediate Supervisor, and Qualifications
5	12/29/2023	Revision to Division/Immediate Supervisor
6	09/26/2024	Revision to Qualifications
7	01/16/2025	Revision to Reporting Relationship

Position Title: Software Development Manager

Grade Level: 11-3021-21

Exemption Status: Exempt

Division: Information Systems & Technology

Department: Software Development

Division Manager: *Executive Vice President Information Systems*

Department Manager: Software Development Manager

Immediate Supervisor: *Executive Vice President Information Systems*

Duties, Responsibilities and Authority:

The Software Development Manager is responsible for, has authority over, all activities of the Software Development Department, including but not limited to: department budget, department goals and objectives, new software development, new feature development for existing software, bug fixes, and software project planning and management.

The Software Development Manager must possess an understanding of relational database design and have strong analytical and problem-solving abilities. This position must have an understanding of standard and web interface design and implementation.

The Software Development Manager must have a strong independent work ethic and demonstrate the ability to take ownership of projects and systems and push them to completion. This position must have excellent oral and written communication skills for frequent interaction with colleagues, customers, and other project stakeholders.

Perform Air executive may assign additional responsibilities to this position, as needed, at any time. This position may require travel, at the discretion of the immediate supervisor.

Perform Air International Inc.
Section VI - Attachments
Att 69.14 Job Description

Qualifications:

- Education: BS or BA degree in a technical discipline or High School completion plus one of the following Experience and Training requirements. Fifteen years software development experience, with time spent pursuing Software Development degree(s) counted.
- Experience: Fifteen years experience in a company environment writing or testing Code.
- Training: Documented training records of at least 250 hours.