

Perform Air International Inc.
Quality System Manual
Policy QSM.07: Purchasing Policy

Revision	Revision Date	Revision Change
N/I	02/08/10	Initial Release/Re-release
1	07/31/17	Revised to correct Federal Aviation Administration.
2	09/30/18	Revised to clarify that non-certificated entities are not utilized for sub-contract aircraft maintenance.
3	10/18/24	<i>Revised use of non-certificated vendor(s) based on customer direction.</i>

It is the policy of Perform Air International Inc. to work in cooperation with all our approved vendors to ensure that purchased product conforms to the requirements of our customers. In all cases purchased product will comply with all customer and regulatory requirements.

Perform Air International Inc. ensures that purchased product conforms to specified purchase requirements. All purchased products will have acceptable certification and traceability, as per regulatory requirements. The company evaluates and selects suppliers based on their ability to supply product in accordance with the organization requirements. Criteria for selection, evaluation, and re-evaluation are established. Records of the results of evaluations and any necessary actions arising from the evaluation are maintained.

The purchasing information describes the product to be purchased including, where appropriate, the requirements for approval of product, procedures, processes, equipment, personnel qualifications, and quality management system requirements. The company ensures the adequacy of specified purchase requirements prior to their communication to the supplier.

The organization has established and implemented the inspection or other activities necessary for ensuring that purchased product meets specified purchase requirements. All incoming products for use on maintenance related products are inspected by a qualified inspector.

When Perform Air International Inc., the Federal Aviation Administration, or our customer intends to perform verification at the supplier's premises, the organization shall state the intended verification arrangements and methods of product release in the purchasing information.

Perform Air International Inc. may contract a maintenance function pertinent to an article to an outside source, provided the FAA approves the maintenance function to be contracted out. This approval is evident if the sub-contractor is a certificated agency, or has been approved via the subcontractor approval process. Perform Air International Inc. maintains and makes available to its certificate holding district office of the FAA a list of approved sub-contract functions.

Perform Air International Inc. will not contract aircraft maintenance or preventive maintenance functions to a non-certificated entity, *unless acting on behalf of the customer as outlined in Customer specific technical data.*

Perform Air International, Inc. provides the Diamond Excellence Award to those vendors and sub-contracts who meet the criteria for becoming a preferred vendor. We look to the working relationship with those vendors who have proven quality systems to help us to continually improve our customer satisfaction and our system in general.