

Perform Air International Inc.
Quality System Manual
Policy QSM.11: Control of Monitoring and Measuring Devices Policy

Revision	Revision Date	Revision Change
N/I	02/08/10	Initial Release/ Re-release
1	08/16/13	Revision to include additional foreign requirements and correct procedure references.
2	02/28/18	Revision for grammatical errors and clarify QC role.
3	12/27/24	Revision to reference UK-CAA and CAAC.

Perform Air International Inc. has determined the monitoring and measurement to be undertaken and the monitoring and measuring devices needed to provide evidence of conformity of product to determined requirements. The company has established processes to ensure that monitoring and measurement can be carried out, and are carried out, in a manner that is consistent with the monitoring and measurement requirements of the FAA, EASA, *UK-CAA*, *CAAC*, and any additional foreign regulations, as well as C.A.S.E., ISO 9001, AS9100, and AS9110 standards *as revised*.

All monitoring or measuring devices used within the system at Perform Air International Inc. will be calibrated at specified intervals, against measurement standards traceable to NIST. The equipment will be adjusted or re-adjusted as necessary; the equipment will at all times be labeled and identifiable so employees using the equipment can determine calibration status. All employees using the calibrated equipment must verify status prior to use. The equipment will be handled and stored properly to safeguard from adjustments that would invalidate measurement results. All measurement equipment that is marked “For Reference Only” may not be used to determine compliance to any standard and may be utilized for compliance only in conjunction with calibrated equipment.

The Quality Control Department will assess and record the validity of the previous measuring results when the equipment is found not to conform to requirements. The organization will take appropriate action on the equipment and any product affected, as per the Control of Monitoring and Measuring Equipment procedure.

Records of the results of calibration and verification are maintained as per the Control of Monitoring and Measuring Equipment procedure.